

JEFFERSON PUBLIC LIBRARY BOARD MEETING MINUTES

June 11, 2025

PRESENT: Adams, Ager, Beirl, Condon, Griffith, Stelse, City Liaison Member Larson, Library Director Anderson

ABSENT: Mantilla, Skretta

Guests: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion to approve the agenda made by Adams, seconded by Stelse.

DIRECTOR'S REPORT:

Private Meeting Rooms Update: Construction began on April 31st. Glass is the only thing we are waiting to install. Tables and chairs have arrived. Vega Discover Tour: This is our new catalog. Staff training on how to use and support patrons. Available on in-house catalog computers. Library Projects: Custom vinyl design for holds lockers installed June 5th. Mural for the front entrance will be delivered when the front entrance is done being painted. VoIP Phone: City is migrating to VoIP. The expected installation is mid-June.

APPROVE CONSENT AGENDA:

- A. Correspondence
- B. Minutes of May 2025
- C. May 2025 Statistics and Finance Report
- D. May 2025 Expenses - Salaries \$32,173.74, Benefits \$13,262.32, Expenses \$13,731.80
Total for the month of April \$59,167.89
- E. Library Investments

Correspondence - None

There being no objections, the consent agenda was approved, moved by Stelse, seconded by Beirl, and a third by Condon.

Roll Call Vote: Adams-yes, Ager-yes, Beirl-yes, Condon-yes, Griffith-yes, Stelse-yes. Motion passes unanimous.

BUSINESS AND DISCUSSION:

- A. Library Board Bylaws (Action)
Motion to approve the Jefferson Public Library Board Bylaw with noted changes made by
Ager, seconded by Adams.
- B. Photography and Filming Policy 1st Review

NEXT MEETING DATE: July 9, 2025

ADJOURN MEETING: 6:33p.m.

Moved by Adams; Seconded by Ager; unanimous.