

JEFFERSON PUBLIC LIBRARY BOARD MEETING MINUTES

July 9, 2025

PRESENT: Adams, Ager, Beirl, Condon, Griffith, Mantilla, Stelse, Library Director Anderson

ABSENT: Skretta, City Liaison Member Larson

Guests: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion to approve the agenda made by Adam, seconded by Stelse.

DIRECTOR'S REPORT:

Private Meeting Rooms Update: Rooms are open and available for use. Newspaper article about them in the Daily Union. Library Projects: Mural for the front entrance was delivered. Waiting for the west wall to be completed prior to hanging. VoIP: City is migrating to VoIP. Currently in the process of installing new phones and getting everything switched over to VoIP. Staff Update: KB - Retirement effective July 1, 2025. Student will start a Youth Apprenticeship at the library. NF - Turned in his resignation. Hoopla Update: Libraries in Bridges will be cancelling Hoopla. Money that was used for Hoopla will be used to go towards Libby and purchasing additional copies. Reading Under the Lights June 13, 2025. Sponsored by the United Way of Jefferson & North Walworth Counties. I represented JPL at the book giveaway table. Over 150 children were registered with many more walk-ins. Jefferson City had 29 children pre-registered.

APPROVE CONSENT AGENDA:

- A. Correspondence
- B. Minutes of June 2025
- C. June 2025 Statistics and Finance Report
- D.. June 2025 Expenses - Salaries \$31,850.09, Benefits \$10,951.50, Expenses \$8,831.06
Total for the month of June \$51,632.65
- E. Library Investments

Correspondence - None

There being no objections, the consent agenda was approved, moved by Stelse, seconded by Adams, and a third by Beirl.

Roll Call Vote: Adams-yes, Ager-yes, Beirl-yes, Condon-yes, Griffith-yes, Mantilla-yes Stelse-yes. Motion passes unanimous.

BUSINESS AND DISCUSSION:

- A. Photography and Filming Policy (Action)
Motion to pass Photography and Filming Policy made by Stelse seconded by Condon.
Motion passes unanimous.
- B. Strategic Plan 2nd Quarter Update (Informational)
- C. City Employee Appreciation Picnic August 14, 2025 (Action)

Motion to approve closing the library at 4:00pm, so staff can attend the City Employee Appreciation Picnic, on August 14, 2025, made by Ager, seconded by Mantilla. Motion passes unanimous.

- D. Fall LibCon Staff Inservice October 24, 2025 (Action)
Motion to close the Library on October 24, 2025 for the Fall LibCon Staff Inservice made by Stelse, seconded by Adams. Motion passes unanimous.

NEXT MEETING DATE: August 13, 2025

ADJOURN MEETING: 6:48p.m.

Moved by Stelse; Seconded by Ager; unanimous.