

JEFFERSON PUBLIC LIBRARY MEETING MINUTES

November 12, 2025

PRESENT: Adams, Ager, Beirl, Griffith, Mantilla, Skretta, Stelse, Library Director Anderson, City Liaison Stallman

ABSENT: Condon

GUESTS: None

PUBLIC COMMENTS: None

APPROVE AGENDA: (Adams, Ager, unanimous)

DIRECTOR'S REPORT: October Friends of the Library had 3 fundraisers (bake sale, book sale, and Culver's Share Night) and were able to deposit just over \$1,000. JPL hosted other Bridges libraries on October 14 for an Inclusive Services meeting for idea sharing on what other libraries are doing to be more inclusive. Friends Coffee and Chat was held on October 23 hosted by Delafield PL. 18 of the 24 libraries were represented and several topics were discussed, such as meetings, membership, and fundraising. Fall LibCon was held on October 24 for a Staff training day. Only 5 staff were able to make it and focused on Strategic Plan and areas to focus on for 2026-2027. Director Anderson attended a webinar, Crafting a Memorable Staff Training Day.

APPROVE CONSENT AGENDA:

- a. Correspondence
- b. Minutes of October 2025
- c. October 2025 Statistics and Finance Report
- d. October 2025 Expenses – Salaries \$31,140.06, Benefits \$12,804.12, Expenses \$6,913.22 total for the month \$50,857.40
- e. Library Investments

There being no objections, the consent agenda was approved, moved by Mantilla, seconded by Ager, and a third by Beirl

Roll Call Vote: Adams-yes, Ager-yes, Beirl-yes, Griffith-yes, Mantilla-yes, Skretta-yes, Stelse-yes. Motion passes unanimous.

BUSINESS AND DISCUSSION

- A. Skretta made a motion to adjourn to closed session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility to consider the 2026 Annual Performance of the Library Director. (Skretta, Mantilla, unanimous)
- B. Reconvene to Open Session (Skretta, Beirl, unanimous)
- C. Skretta made a motion to approve 2026 Annual Addendum to the Bridges Library System Member Library and Cafe Agreements (Skretta, Beirl, unanimous)
- D. 2026 Budget – still waiting for budget approval

NEXT MEETING DATE: December 10, 2025

ADJOURN MEETING: (Adams, Skretta, unanimous)