

# JEFFERSON PUBLIC LIBRARY BOARD MEETING MINUTES

December 10, 2025

PRESENT: Adams, Ager, Beirl, Condon, Griffith, Mantilla, Skretta, Stelse, City Liaison Stallman, Library Director Anderson

ABSENT: All Present

Guests: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion to approve the agenda made by Stelse, seconded by Adams.

## DIRECTOR'S REPORT:

We have partnered with Kiwanis for 10 plus years for the Kiwanis Closet, and the Jefferson Food Pantry for 2 years. We will start asking for donations for gently used coats to support Kiwanis' effort. We are a collection site for Christmas Neighbors and they are accepting donations until December 16. The City Council meeting on December 16 will include discussion of the recommended revised compensation plan. In January 2026, Director Anderson will present the Strategic Plan Goals for 2026-202, the library goals, and also share her personal goals for 2026 for the board's review and approval. FCCU selected the library to receive donations.

## APPROVE CONSENT AGENDA:

- A. Correspondence
- B. Minutes of November 2025
- C. November 2025 Statistics and Finance Report
- D.. November 2025 Expenses - Salaries \$30,979.51, Benefits \$10,719.88, Expenses \$8,492.07  
Total for the month of November \$50,191.46
- E. Library Investments

Correspondence - Received 100-dollar donation from a family in Shreveport, LA for help with family research.

There being no objections, the consent agenda was approved, moved by Mantilla, seconded by Skretta, and a third by Stelse.

Roll Call Vote: Adams-yes, Ager-yes, Beirl-yes, Condon-yes, Griffith-yes, Mantilla-yes, Skretta-yes, Stelse-yes. Motion passes unanimous.

## BUSINESS AND DISCUSSION:

- A. 2026 Wage/Merit Increase for Library Employees
- B. 2026 Fees, Overdues, Charges
- C. 2026 Contract for County Library Services

Motion to approve the 2026 Wage/Merit Increase Adjustments that the Library employees would move to the next step on the compensation plan or receive a 3 percent raise up to the maximum allowed, in the part time employee wage structure resolution number NO. 2025-2 made by Ager seconded by Beirl.

Motion to approve the 2026 Fees, Overdues, and Charges made by Stelse, seconded by Skretta.

Motion to approve the 2026 Contract for County Library Services made by Skretta, seconded by Stelse.

NEXT MEETING DATE: January 14, 2025

ADJOURN MEETING: 7:17 p.m. Moved by Skretta; Seconded by; Beirl. Motion passes unanimous.